

The Questionnaire for Staff

1. Describe the equipment and software you usually use during the work process to complete ordinary and special assignments. Do they meet the current needs and your expectations?
2. Describe the manuals and others written materials you usually use to improve your knowledge in the given areas. How do they meet the needs and how well they are written?
3. Describe the charts, graphs, tables and diagrams you can complete as for the working assignments? Are they effective?
4. Describe your attitude to colleagues and bosses. Is it positive or negative? How do you manage to avoid conflicts at work if they are related not to personal, but work issues?
5. Are you satisfied with attitude to you and your personality? Is your reward enough for you, are there some bonuses for harder and dedicated work?
6. Do you like what you do at work? Are there any other fields or departments of the company you would like to work at?
7. Are you truly able to solve problems in assignments? Describe the particular situation, in which you had to solve the problem. How much time it took you? Was it difficult or easy for you? Did you expect the help of the colleagues? What was the outcome?
8. Did you ever have relationships with your colleagues or the representatives of the other departments? How did you manage to get through the difficulties and how it affected your work?
9. Did you ever make presentation at work? What was the audience? Did you worry? What was the outcome? Was the audience impressed?
10. Kindly describe the situation of the team work. What was the name of project and its goals? How you all manage to reach the goal? What was the outcome? Did you gain success?